

FOREWORD

The information in this handbook is intended to describe some of the rights and responsibilities of students in the Dibble Public Schools and set forth appropriate regulations governing school behavior.

In order to function properly, public school education must provide an equal learning opportunity for all students. In addition to the regular curriculum, citizenship must be taught and demonstrated. Good citizenship is best taught by example. The behavior of teachers, principals, administrative staff, and members of the Board of Education is one of the most important forces in the teaching of citizenship. However, no school or school system can discharge these responsibilities if it permits students to act in an objectionable manner or allows students to disregard rules and regulations adopted for the benefits of all persons.

Students live and function, as do adults, in the general community. As citizens, students are entitled to our society's benefits; but as citizens they are also subject to its national, state, and local laws and rules governing various aspects of their conduct. In much and same manner, students live and function in a second community as well--- namely, the school community. Public education confers its own benefits, but it, too, requires acceptance of individual responsibilities; for while education must always encourage diversity and challenge, it must at the same time have an orderly and manageable framework within which to operate.

The rules and standards set forth here apply to conduct 1) on school premises, school buses, or school property, 2) off school premises at any school activity which directly affects other student or the school, and 3) at school functions of any kind. These are rules and regulations of the school community.

The student does not divest him or herself of their constitutional rights upon entering public school. So long as he/she does not disrupt the educational process, impose upon, endanger or deprive others of their rights, he/she will enjoy his/her freedom of expression, orderly assembly, privacy of person and freedom from discrimination. Fair and reasonable procedure will be followed to assure them of their rights. The student, in turn, needs to recognize that to maintain an atmosphere conducive to learning, the reasonable exercise of authority by school officials is necessary. All persons connected with our schools must accept their responsibilities toward others and toward the school system.

School website: www.dibbleps.org

**DIBBLE SCHOOLS
POLICY NOTIFICATION**

It is the policy of the Dibble School District to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap or veteran in its educational services, financial aid and employment. Inquiries concerning application of this policy may be referred to:

Chad Clanton, Compliance Coordinator.

Dibble Public Schools 47-I002	100 Main Street	Dibble, OK 73031	1(833)324-1173
<i>School District</i>	<i>Street Address</i>	<i>City, State and Zip Code</i>	<i>Telephone</i>

<u>Suggestions for Policy Notification</u>	
Disseminate policy notification prior to the beginning of each school year to:	
Employees	Parents
General Public	Students

, national origin, sex,
ess to the Boy Scouts
designated to handle

inquiries regarding the non-discrimination policies:

Chad Clanton, Superintendent
PO Box 9, 100 Main Street Dibble, OK 73031
405-344-6375

For further information on notice of non-discrimination, visit <https://ocras.ed.gov/contact-ocr> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

ASBESTOS INFORMATION

Please be aware that Dibble Public Schools has floor tile adhesive underneath some of the tile which contains asbestos. This is limited to certain areas within the main high school building. Our school maintains a management plan to deal with these issues and that management plan is located in the superintendent's office. The management plan is available for public inspection. Please feel free to contact the district with any questions.

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INTRODUCTION

SECTION 100

101. WELCOME

The Faculty and Board of Education of Dibble Public Schools extend to you a cordial welcome. This handbook is created to provide you with information concerning scheduling, procedures, policies and general communications for the next school year. These policies are designed to give every student the opportunity to learn in a climate conducive to learning. Please study these policies in order to know what is expected of you while attending Dibble High school.

102. PLEDGE TO THE FLAG

Dibble Public Schools will begin each school day by reciting the pledge to the United States of America: “I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

103. MOMENT OF SILENCE

Dibble Public Schools will begin each school day with a moment of silence for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices.

104. THE AMERICAN’S CREED

“I believe in the Unites States of America as a government of the people, by The people, for the people, whose just powers are derived from the consent of The governed; a democracy in a republic; a sovereign nation of many sovereign States, a perfect Union, one and inseparable, established upon those principles of freedom, equality, justice and humanity for which America patriots sacrificed their lives and fortunes.”

105. DIBBLE SCHOOL CREED

I believe in honest work, in generous comradeship, in the courage of high convictions. I believe in the inspiration that comes from contact with all that is truest and best in books, in people, in life. I believe in loyalty to our school, the fostering mother of these ideals, and I pledge her allegiance in all her undertakings, in all that will make her a stronger and nobler school.

106. SCHOOL COLORS

Blue and Gold

107. MASCOT

Demons

108. SCHOOL HOURS

The school hours are from 8:05 a.m. to 3:30 p.m. Buses arrive at 7:35 a.m. Students are allowed five (5) minutes between classes to make the changes. Students are not allowed in

the building until 8:00 a.m. In the event of inclement weather, high school students will be allowed in the cafeteria.

Dibble Public Schools abide by a closed campus policy. No student may leave campus without parent permission and also checking out at the principal's office. Students will not be allowed to be checked out for lunch unless parent comes to the school, in person, and checks their child out. We will not accept phone calls or notes from parents to check out at lunch.

109. BELL SCHEDULE

7:35 – 8:00.....	Breakfast
8:05 – 9:00.....	1 st Period
9:00 – 9:05.....	Passing Period
9:05 – 10:00.....	2 nd Period
10:00 – 10:05.....	Passing Period
10:05 – 11:00.....	3 rd Period
11:00 – 11:05.....	Passing Period
11:05 – 12:00.....	4 th Period
12:00 – 12:30.....	HS Lunch
12:35 – 1:30.....	5 th Period
1:30 – 1:35.....	Passing Period
1:35 – 2:30.....	6 th Period
2:30 – 2:35.....	Passing Period
2:35 – 3:30.....	7 th Period

110. TO WHOM TO GO FOR WHAT

PRINCIPAL:

- Special permission
- Daily schedule of school activity
- Rules interpretation
- Personal or family problems

COUNSELOR:

- Grades and transcripts
- Requirements for graduation
- Schedule Changes
- Scholarship and college entrance
- Guidance problems
- Testing

ATTENDANCE REGISTRAR:

- Attendance records and
- Enrollment Information
- Admit slips

CLASSROOM TEACHER:

- Assignments
- Make- up work
- Subject-matter questions

111. OBJECTIVES OF DIBBLE HIGH SCHOOL

- To develop an appreciation and understanding of democracy and democratic government
- To promote a willingness to respect the rights of others
- To promote a spirit of fellowship, fair play, and social cooperation
- To encourage the practice of good citizenship
- To instill in each student an incentive sufficient to cause himself/herself to become a better citizen and to leave Dibble High School a better institution
- To teach the importance of deeds and good habits for better character development.
- To foster and promote high scholarship
- To encourage each student to measure their success by comparing their achievements according to their own ability, not with that of a classmate

ATTENDANCE SECTION 200

Students receive maximum benefits from school only through preparation and participation in all classes each day. Daily attendance, therefore, is expected of all students. Prompt and regular attendance in all classes is the responsibility of every student and parent. Any teacher or principal may require a parental conference regarding attendance or other class-related problems. Failure to conclude such conference to the teacher's and principal's satisfaction may result in appropriate action against the student, even to the extent of failure of the course or suspension from school.

201. STATE ATTENDANCE LAW

Section 10-105. A. It shall be unlawful for a parent, guardian, custodian or other person having control of a child who is over the age of seven (7) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session; and it shall be unlawful for any child who is over the age of sixteen (16) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work to neglect or refuse to attend and comply with the rules of some public, private or other school, or receive and education by other means for the full term the schools of the district are in session.

202. ATTENDANCE POLICY

Regular class attendance is essential for students to achieve to the best of their ability. When a student is absent from school, his/her parents are responsible for calling the office to report the reason for the absence. All notes must be turned in to the office by 8:00 a.m. the morning the student returns to school. **Students must be in attendance 90% of the time.** Students who are more than 15 minutes late to a class will be considered absent. Students who check out of class 15 minutes before the end of the period will be counted absent. Parents may be contacted for those students that go to morning Career-Tech and are absent for afternoon classes.

203. ABSENTEE POLICY

EXCUSED ABSENCE:

These are absences from regular class work due to funerals of immediate family members which will include mother, father, brother, sister, grandmother, grandfather or legal guardian. Illness verified by a doctor's note. Observance of religious holidays when requested by parents or guardian; or legal matters.

ACTIVITY ABSENCE:

The maximum number of absences for activities, whether sponsored by the school or outside agency/organization, which removes any student from the classroom shall be ten for any one class period of each school year. Excluded from this number are state and national levels of school-sponsored contests. State and national contest are those for which a student must earn the right to compete.

REGULAR ABSENCE:

These will be absences when a parent calls to notify the school or when a student brings a legitimate note from home the next day saying they were too sick to attend school, or that they were kept out by parent or guardian for some reason acceptable by this office. What is acceptable by the office will be at the principal's discretion. The student will be given 1 day for each day of unexpected absence to make up work for these days.

UNEXCUSED ABSENCE:

These are absences when the school was not notified or when a student does not have a note and/or has been playing hooky. A student with this type of absence may receive punishment at the principal's discretion and work missed on this type of absence is not to be made up.

204. ATTENDANCE AND MAKE-UP WORK

Students who know they are going to be absent (*due to a Regular Absence or Activity Absence*) are required to check with teachers before they leave to get their homework assignments. If an assignment or test is planned while a student is present, it is the responsibility of the student to have the work ready or take the test upon their return. *When unexpected absence occurs, teachers will allow one day to make up work for each day missed.* Student's suspended out-of-school will receive credit actually earned on assignments completed on time. All work must be turned in before re-entering class.

***Teachers may require students to use Google Classroom while on a planned regular Absence, Activity Absence, or Suspension.**

**** Notice ****

Students may not receive credit for a class in which they have more than nine (9) absences per semester. Students exceeding that limit may appeal the attendance policy to the District Attendance Committee. Reasons for appeals may include extended illness, family emergencies, or other extenuating circumstances. Your absences must be supported with documentation. The District Attendance Committee will vote whether or not to grant an exception to the attendance policy and have credit reinstated. It is the student's and/or parent's responsibility to arrange for a meeting time with the attendance appeal committee.

205. ESTABLISHMENT OF ATTENDANCE APPEAL COMMITTEE

Each year, an attendance appeal committee shall be established for the purpose of possibly granting exception to students exceeding the amount of allotted absences. The committee shall make a decision based upon documentation presented and result from any investigation they deem necessary. The committee's decision is final and non-appealable.

206. CREDIT BY PROFICIENCY EXAM

Upon request of a student, parent, guardian, or educator and with approval from the principal and teacher a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum.

- Proficiency will be demonstrated by assessment or evaluation appropriate to the curriculum area, for example: portfolio, criterion-referenced test, thesis, project, product or performance. Proficiency in all laboratory sciences will require students who are able to perform relevant laboratory techniques.
- Students shall have the opportunity to demonstrate proficiency in the core areas twice each year. Once during the week before the beginning of the school term and once during the last week of school at the end of the school term as identified in 70 O.S. 11-103.6. Notification of intent to take the test must be given to the student's Principal two (2) weeks prior to the testing week.
- Proficiency for advancing to the next level of study will be demonstrated by a score of 90% or comparable performance on an assessment or demonstration.
- Qualifying students are those who are legally enrolled in the local school district.
- Students will be allowed to take proficiency assessments in multiple subject areas.
- Students not demonstrating proficiency will not be allowed to try again during the next assessment period.
- Exceptions to standard assessment may be approved by a local committee appointed by the Superintendent or IEP team for those students with a disabling condition.
- Failure to demonstrate proficiency will not be noted on the transcript.
- If proficiency is demonstrated in a 9-12 curriculum area, appropriate notation will be placed on the high school transcript at the end of the probationary period. This unit shall count toward meeting the requirement for the high school diploma.
- The probationary period will be for the semester following the proficiency exam. If after the period of one semester the student has maintained an acceptable level of attendance, as determined by the principal, the appropriate notations will be made on the student's transcript.
- Units earned through proficiency assessment will be transferable with students among school district within the state of Oklahoma. Proficiency assessment will measure mastery of the priority academic student skills in the same way that curriculum and instruction are focused on the priority academic student skills. In other words, assessment will be aligned with curriculum and instruction.

207. COLLEGE VISITS

Juniors and seniors may be granted school-excused absences for the purpose of visiting colleges and universities. Juniors are granted 2 per year while seniors are granted 2 per semester. Students must have an acceptable attendance record and making an A or B in all classes to be eligible for the school-excused visits.

208. CAREER TECH ABSENCES

Career Tech students may choose up to 2 absences to be classified as school-excused that are missed (at Career Tech) due to school activities. The annual homecoming parade shall not count as one of the 2 absences as all students are granted this privilege.

209. TARDY POLICY

Students are to be in their seats and prepared for class when the bell rings, not running through the door at the last second. Students who are not in the classroom when the bell rings will be counted tardy. Student who are tardy should go directly to class, do not go to the office for an admit. Each student is allowed two tardies per nine weeks, per class. It should be noted that students should be careful not to abuse the “two free tardies” policy by intentionally neglecting to get to class on time. At any time teachers may make a judgment call and discipline a student for skipping class rather than being tardy. Teachers will keep track of all tardies in their grade books. Teachers will assign lunch detention for the third and fourth tardies. Upon the fifth tardy, teacher will send you to the office.

- 3rd Tardy = 1 Day Lunch Detention
- 4th Tardy = 2 Days Lunch Detention
- 5th Tardy = Office Referral/APP
- 6th Tardy = Office Referral/multiple days of APP

210. WITHDRAWING FROM SCHOOL

If a student withdraws from school he/she should check out in the office and obtain a withdrawal slip and have all of his/her teachers sign it. This will ensure that records will be sent to the school in which you are to enroll. Failure to do this often causes delay in sending records to the new school. Transcripts will not be forwarded to another school until all fees and fines are paid.

211. PART-TIME STUDENT ENROLLMENT

It is the policy of the Dibble School District that all students enrolling in the Dibble Public Schools must do so on a full-time basis. Full-time basis shall be defined as attending classes for the full instructional day within the public school system or in conjunction with another state accredited institution such as a vocational technical school district or a college or university for concurrent enrollment. Special consideration will be given to those students with disabilities whose IEP's or accommodation plans require variations on the student's schedules.

212. ALTERNATIVE SCHOOL

In certain situations, it becomes necessary for students to be removed from the traditional school setting in order to complete their education. Reasons for this could either be due to disciplinary issues or for strictly academic issues. Priority for placement due to academic issues will be given to seniors and juniors who are in danger of not graduating on time. The final decision for placement will rest with the high school principal and counselor. If the decision is made to place a student in Alternative School he/she will remain in Alternative School until they either meet the requirements for graduation or they withdraw from school. Also, students enrolled in alternative school are not eligible to

participate in extra-curricular activities. Students attending Alternative Education at Lindsay Public Schools will NOT be allowed to participate in graduation and/or senior ceremonies that are not of their graduating class. If a student wished to participate in graduation/senior ceremonies, he or she will have to wait to do so with their graduating class and notify the school no later than January 15th of the graduating year. This policy will start for all alternative students that are enrolled after August 18, 2019. For more information, please contact the high school principal or counselor.

213. THRIVE LEARNING COOPERATIVE

A student may choose to enroll Thrive, formally Tri-City Learning Academy, which is a virtual school. The student will still be a Dibble student and will be allowed to participate in extra-curricular activities. All Dibble policies and disciplinary actions from Dibble still apply while enrolled in Thrive unless determined differently by administration. Unless unique situation occurs and permission is granted, students must be enrolled at the beginning of the semester and complete the semester. Deadlines for enrollment are set by Thrive. That information may be requested in the office.

GRADUATION REQUIREMENTS SECTION 300

301. DIBBLE HIGH SCHOOL GRADUATION REQUIREMENTS

Students successfully completing the requirements listed below will receive a standard high school diploma.

4 Units.....	English
3 Units.....	Mathematics
3 Units.....	Science
4 Units.....	Social Studies
2 Units.....	Humanities
7 Units.....	Electives
23 Units.....	Total

302. COLLEGE PREPARATORY CURRICULUM

Senate Bill 982 was passed by the Oklahoma Legislature and signed into law by Governor Henry on June 7, 2005. The law requires student entering the ninth grade in the 2006-2007 school year to complete the college preparatory curriculum in SB 982, unless the school receives written approval from the student's parent or legal guardian to enroll in the existing state high school graduation requirements. The requirements for both curriculums are listed below.

303. COLLEGE PREPARTORY CURRICULUM REQUIREMENTS

- 4 units of English – To include Grammar, Composition, Literature or any English course approved for college admission requirements.
- 3 units of Mathematics – Limited to Algebra I/II, Geometry, Algebra Matrix, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics or any mathematics course with content and/or rigor above Algebra I and approved for college admission requirements.

- 3 units of Laboratory Science –Limited to Biology, Chemistry, Physics or any laboratory science course with content and/or rigor equal to or above Biology and approved for college admission requirements.
- 3 units of History and Citizenship Skills- Including one unit of American History, one-half unit of Oklahoma history, one-half unit of Government and one unit from the subjects of History, Government, Geography, Economics, Civics or non-Western culture and approved for college admission requirements.
- 2 units of the same World or Non-English language or 2 units of Computer Technology– Approved for college admission requirements, whether taught at a high school or a technology center school, including computer programming, hardware and business computer applications such as word processing, databases, spreadsheets and graphics, excluding keyboarding or typing courses.
- 1 additional unit selected from any of the courses listed above or career and technology education courses approved for college admission requirements.
- 1 unit or set of competencies of Fine Arts – Such as music, art or drama or one unit or set of competencies of speech
- 6 units of Electives

304. CORE CURRICULUM GRADUATION REQUIREMENTS

Students may opt out of the College Preparatory Curriculum if their parents or guardian fill out the proper paperwork. Please see your child’s counselor for questions.

- 4 units of English
- 3 units of Mathematics- Algebra I and two other math courses
- 3 units of Laboratory Science- Biology I and two other lab sciences
- 3 units of History and Citizenship – Including 1 U.S. History, .5 Oklahoma History and .5 Government and 1 other approved course
- 1 unit of World Language or Computer Technology
- 1 unit of Fine Arts- May include, but are not limited to courses in Visual Arts and General Music.
- 8 units of Electives

305. TESTING REQUIREMENTS

Testing requirements will include: CCRA (College Career Readiness Assessment) Test in U.S. History and Science and the ACT. All tests are taken in the 11th grade. It will be encouraged that all students take the ACT prior to their 11th grade year. We will encourage our students to do their very best on all achievement tests. No graduation requirements.

(All test are given on a Saturday)

ACT Test Date	Registration Deadline	*Late Registration Deadline	ACT Score Release
September 14, 2024	August 9, 2024	August 25, 2024	TBA
October 26, 2024	September 20, 2024	October 07, 2024	TBA
December 14, 2024	November 08, 2024	November 22, 2024	TBA
February 08, 2025	January 03, 2025	January 20, 2025	TBA
April 05, 2025	February 28, 2025	March 16, 2025	TBA
June 14, 2025	May 09, 2025	May 26, 2025	TBA

July 12, 2025	June 06, 2025	June 20, 2025	TBA
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*Late fee is required

306. PERSONAL FINANCIAL LITERACY GRADUATION REQUIREMENT

Beginning with students entering the ninth grade in the 2023-2024 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, students shall fulfill the requirements for requirement by satisfactorily completing a personal financial literacy passport course or coursework containing the areas of instruction for personal financial literacy **during the tenth, eleventh, or twelfth grade**. School districts have the option of determining when the areas of instruction are taught and whether these are integrated into existing courses or taught as a separate course (which may count as an elective credit). Contact your local school district officials for specific details.

307. NATURALIZATION TEST GRADUATION REQUIREMENT

Beginning with ninth graders in the 2021-22 school year, in order to graduate from a public high school accredited by the State Board of Education, students shall pass the United States naturalization test. School districts shall offer the United States naturalization test to students at least once per school year, beginning as early as eighth grade at the discretion of the school district; provided, any student may retake the exam upon request, and as often as desired, until earning a passing score. A passing score shall be 60 out of 100 questions.

308. CPR TRAINING GRADUATION REQUIREMENT

According to Oklahoma Senate Bill 1619, students are required to receive instruction in cardiopulmonary resuscitation and other emergency assistance techniques to graduate. Beginning with the 2013-2014 school year, all students enrolled in the public schools of this state shall complete a course in cardiopulmonary resuscitation and the use of an automated external defibrillator prior to graduating from high school.

309. OKLAHOMA'S PROMISE - OHLAP

The Oklahoma Legislature has set up a unique program for eighth, ninth, tenth, and **eleventh-grade** students that will help pay for their college education if their family's gross income does not exceed \$60,000 with 1 or 2 dependent children, \$70,000 with 3 or 4 dependent children, or \$80,000 with 5 or more dependent children. Special income provisions may apply for children adopted from certain court-ordered custody and children in the custody of court-appointed legal guardians or social security benefits based on the death or disability of the student's parent(s). To enroll in the Oklahoma's Promise program, you must be an Oklahoma resident; enrolled in the 8th, 9th, 10th, or 11th grade, meet the requirements of the program including the income limitations. For more information, call the Oklahoma State Regents for Higher Education's information hotline at 800.858.1840, e-mail okpromise@osrhe.edu or write Oklahoma's Promise, Oklahoma State Regents for Higher Education, P.O. Box 108850, Oklahoma City, OK 73101-8850.

310. VALEDICTORIAN

To receive this honor, the student must have completed the necessary units required for graduation for his/her graduating class. The Valedictorian determination will be made following the completion of the fall semester using all recorded grades from the freshman year through the first semester of the senior year (7 semesters). The grades will be averaged according to the guidelines below.

In order to be selected for this honor, the student must have 3 semesters transcribed at Dibble High School at the time of selection. All students with a 4.0 or higher cumulative G.P.A. (weighted) will be recognized as a Valedictorian. Any course required by the Oklahoma State Board of Education and/or any high school course recommended by the Oklahoma State Board of Regents, will be given full credit.

A=4 B=3 C=2 D=1 F=0

Beginning with the class of 2020, weighted credit will be given to students who complete concurrent enrollment courses. Due to the increased rigor and demands of these courses, grades will be awarded on a 5.0 grading scale (weighted). All concurrent enrollment courses will be considered weighted. In addition, all Honors Classes, Advanced Placement (AP), Chemistry, Physics, Zoology/Botany, Anatomy/Physiology, Trigonometry/Algebra III, and Spanish III shall be weighted.

A=5 B=4 C=3 D=2 F=0

For the purposes of speaking at graduation; the top two as determined by the weighted G.P.A. will be given the first opportunity to speak. No student will be designated as a Salutatorian.

***If a student's weighted G.P.A. falls below a 4.0, they will lose their ranking of 1 on their final transcript.**

311. REQUIREMENTS TO WALK AT GRADUATION

In order to participate in commencement exercises students must have earned at least 23 credits toward graduation and made arrangements through the counselor to earn the remaining credits.

GENERAL INFORMATION _____ ***SECTION 400***

401. ACTIVITY CLASSES, PROGRAMS, AND FIELD TRIPS

All activity classes will be conducted the same as academic classes. Always remember that you get from an activity only what you put into it. The purpose of the activity program is to provide meaningful activities to complete the student's school life. The activity program should include experiences in-group dynamics, leaderships, moral and ethical values. It's

our belief at Dibble Schools that a student should not be removed from the classroom to go on a field trip if that student is failing a class or classes. If a grade is given for attending a field trip, the teacher will have to assign an alternative assignment for a student that is not eligible to attend. ***Students may be denied the opportunity to attend field trips due to excessive absence and/or behavioral problems.***

**Insurance is available through the school. Those people involved in activity programs are encouraged to purchase school insurance.*

402. ASSEMBLY PROGRAMS

These programs are a part of education and are presented for information and entertainment. Observance of a few simple rules will allow everybody to enjoy the programs and will help the ones who are presenting the program.

RULES FOR ASSEMBLY PROGRAMS

1. Give courteous attention to the program and avoid disturbing others.
2. Applaud with appreciation, but don't whistle, shout or over-applaud.
3. Sit straight in your seat.
4. Students will not leave before the assembly is completed.
5. Student may be required to sit with their class sponsor.

403. ACADEMIC INTEGRITY

Students are expected to adhere to an academic honor code which does not allow for any cheating or plagiarism. Students caught cheating or submitting plagiarized work will receive no credit for the assignment, be denied admittance or removed from Dibble Honor Society, and subject to other disciplinary action.

404. BREAKFAST

A hot breakfast program is provided in the cafeteria to ensure students receive proper nutrition for a maximized learning day. We encourage you to eat breakfast at school from 7:35 a.m. to 8:00 a.m. daily. Price: Students **FREE**, Adults \$3.00.

405. CARE OF SCHOOL BUILDING. "KEEP IT CLEAN"

We are proud of the fine facilities we have in the Dibble Public Schools. Clean, well maintained faculties help build pride and help set a climate which is conducive to learning. In order to continue this pride, we ask that all students do their part in keeping the buildings and campus areas clean and in excellent condition. Students are expected to respect all school property at all times. Any student who damages or destroys school property will be asked to pay in full the amount of the damages caused. The student will also be subject to appropriate disciplinary action from the school.

406. CHANGING SCHEDULES

Students may request schedule changes within the first 4 school days of the semester. Changes will generally not be allowed, however, the Principal or Counselor may approve changes within this time period.

407. CHROMEBOOKS

408. CLASS BEHAVIOR

When you enroll in classes you assume the following obligations:

- To be present and on time each day
- To be in your seat before the last bell rings
- To complete each assignment on time
- To give all your attention in class to the teacher and subject matter
- To participate in all class activities
- To be respectful and cooperative
- To bring the necessary equipment to participate in class (books, paper, pencils, etc.)

409. CLASS RINGS

Class rings should be purchased at the beginning of the year. A ring salesperson will come to Dibble High School during the fall semester. Traditionally, sophomores order class rings.

410. CLASSIFICATION

Students will be classified as follows:

Freshman:	Students with less than 7 high school credits
Sophomore:	Students with at least 5 high school credits
Junior:	Students with at least 11 high school credits
Senior:	Students with at least 18 high school credits

411. CONCURRENT ENROLLMENT

A student participating in concurrent enrollment must be approved through the counselor's and principal's office. After approval, the student will be required to have verification from the college of the course(s) taken prior to attending the college class. The student must take only academic classes and not activity classes. For the purpose of calculating workload, one-half school unit shall be credit for each college course enrolled in. A student must make a C or higher in each concurrent class in order to continue taking concurrent classes. If a student drops a class, they must notify the high school counselor the date that it is dropped. If the counselor is not notified, reenrollment in concurrent is up to the discretion of the principal.

412. CONTAGIOUS DISEASES

Any student who has been absent from school because of a contagious disease must submit to the building principal a written permit by a physician before returning to classes. (Ex. head lice/pink eye.) *It is mandatory that students/parents notify the office if they are diagnosed with mono.*

413. CREDIT RECOVERY

Students who need to make up classes they failed or received a No Credit in due to attendance may make up credits through credit recovery courses offered from Thrive Learning Cooperative (TLA). These courses may be completed during the school year or the summer. However, please note that there is a fee for summer courses.

414. DISPLAYS OF AFFECTION

Displays of affection will not be permitted at school, school sponsored events, activities, and bus rides. School is not a proper place for this type of activity. Inappropriate behaviors include but are not limited to: kissing and/or intimate hugging.

415. DRESS CODE

The Dibble Public School dress code is the result of a cooperative effort with students, teachers, and administration to work toward a well-groomed, clean and pleasant student body. It is understandable that criteria be established to prohibit extreme styles and designs in clothing and hair styles which might disrupt the education process or endanger the health and safety of students.

- Tank tops, muscle shirts, see-through blouses, or midriff tops that do not cover the stomach, midsection, chest, side, back, or shoulder will not be permitted. Students' back, midriff, and chest should be covered. Undergarments must be covered at all times.
- All garments worn below the waist must be **below the finger tips** when arms are down by the student's side.
- Jeans or pants with holes or rips, those holes or rips are not allowed above **fingertips** when arms are down by the student's side.
- Tights, leggings, or form fitting stretch material that are worn must be covered by a skirt, shirt, or shorts that are below the finger tips or a shirt that comes below the buttocks and **covers the buttocks at all times**.
- Clothing, headwear, jewelry, and or other items must not bare logos, slogans, pictures or messages with derogatory or offensive ethnic, racial, sexual, gang, political, tobacco, alcohol, drugs, and or weapons.
- Hood of hoodies and caps will not be permitted to be worn in the classrooms.
- Chains worn by students attached to clothing or excessive chains around the neck are not allowed.
- Pajama style pants, tops, and shoes are not appropriate for school wear. Flannel pants will be allowed if appropriate.
- Jeans, pants, shorts, etc. must be worn above the hipbone at the natural waistline and are not allowed to sag. Undergarments must be covered at all times.
- Blankets are not allowed

Clothing worn by the student is their responsibility. If at any time clothing breaks dress code, the student will be sent to the office and asked to change. If proper dress is not obtainable then the student will be sent to APP for the remainder of the day. If a student has multiple dress code violations, the principal may increase punishment.

This list is not intended to be a complete listing of all possible examples of inappropriate dress. The administration will make the final judgment as to the appropriateness of a

student's attire. Teachers who believe a student's dress may be inappropriate should send the student to the principal's office. The decision of the principal will be final.

416. ELIGIBILITY

The rules of the Oklahoma Secondary School Activities Association Rules are followed and pertain to all activities.

- To be eligible, a student must be passing all subjects.
- Students who participate in competitive athletics must have accident insurance.
- Any athlete missing more than three classes of school on the day of an athlete contest will not be allowed to participate; however, the Principal has the authority to waive the rule. Students 15 minutes late or students that check out of class before the last 15 minutes are counted absent from that class.
- The ineligibility of a student will extend to the participation in any extra-curricular activities for all classes.

Compliance with all rules and regulations of the Oklahoma Secondary School Activities Association shall be mandatory. The athletic director will have charge of all athletic contests and determine the eligibility of players.

417. SCHOLASTIC ELIGIBILITY

- Grades will be averaged from the beginning to the end of each term. Eligibility will start over at the beginning of each new semester. Scholastic eligibility will be checked after one week and each succeeding week thereafter, students will be placed on probation for a period of one week before becoming ineligible.
- Eligibility will occur Monday through Sunday.
- Teachers will run eligibility on Wednesday at 3:30p.m.
- These eligibility sheets will reflect graded assignments or make-up work turned in from the previous Thursday through Wednesday.
- Students not receiving credit for excessive absences, or failing more than two classes in a semester will be ineligible for the first 6 weeks of the next semester.
- Student's ineligible the week of Fall Break, Thanksgiving Break, or Spring Break
Fall Break will also be ineligible the week after the breaks.

EXAMPLE:

Eligibility sheets turned in on Thursday, March 21, will represent any graded work turned in from Thursday, March 14, through Wednesday, March 20. Eligibility would occur on Monday, March 25, through Sunday, March 31.

418. FINAL EXAMS

Teachers will administer cumulative examinations at the end of each semester. Semester exams will account for at least 10% of a student's final grade but no more than 20%. In elective classes these exams may be performance based. Mid-Term exams may or may not be given based on each teacher's discretion. A schedule will be administered by the principal for semester tests so that all tests are not given on the same day. The principal has the authority to use exemptions as a reward incentive.

NEW: SEMESTER TEST EXEMPTION POLICY

Students can exempt semester test when they meet the following criteria:

1. Students will be able to exempt all classes if they qualify
2. Any unexcused absence will void their right to exempt any class.
3. Students with more than four tardies in a class, will not be exempt in that class.
4. Students with an “A” can have three absences per class and be exempt.
5. Students with a “B” can have two absences per class and be exempt.
6. Students with a “C” can have one absences per class and be exempt.
7. Students with an “D or F” cannot exempt that class test.
8. A Student’s behavior and discipline will be considered for exemption. Students who has received APP or Out of School Suspension will not be exempt for any class.
9. If a student wants to take the Semester Test to better their grade, they can.

419. FIRE, TORNADO AND LOCKDOWN DRILLS

At different times throughout the school year, fire, tornado, and lockdown drills will be conducted. The fire drill will be a short continuous rings of the bell, as well as the fire alarms activated. Students will exit the building as instructed during fire drills and proceed to their designated area. The tornado drill will be initiated through an announced over intercom. Students will proceed to their designated areas and follow procedure during tornado drills. Students are not to be released until the all clear signal is given by principal or SRO officer. Lockdown procedures will be initiated through various announcements from the office. Classroom teachers will direct the students into proper safety precautions.

420. GRADING SCALE

Students are given letter grades on report cards and school records. However, teachers are encouraged to use number grades to arrive at letter grades.

A	B	C	D	F
SUPERIOR	ABOVE AVERAGE	AVERAGE	PASSING	FAILING
100-90	89-80	79-70	69-60	59-50

421. HONOR ROLL

The honor roll is based upon a student’s academic performance throughout the year. Students who achieve a 4.0 GPA for both semester with all A’s will be recognized as achieving the Superintendent’s Honor Roll. Students with a 3.0 GPA and all A’s and B’s will be recognized on the Principal’s Honor Roll.

422. INITIATION/HAZING

No student organization or any person associated with any organization sanctioned or authorized by the Board of Education shall engage or participate in hazing. Hazing means an activity which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission in or affiliation with any organization operating under the permission of the Board of Education or administration. “Endanger the physical health” shall include but not be limited to any brutality of a physical nature, such as whipping, beating, forced calisthenics, exposure to the elements, forced

consumption of any food, or other substance, or any other forced physical activity which could adversely affect the physical health or safety of the individual; and “Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

423. LIBRARY/TEXTBOOKS

Textbooks are purchased and furnished to the schools by the State of Oklahoma and, therefore, are the property of the State of Oklahoma. Pride should be taken in the care and maintenance of books. Students should not write or mark in them in any way. A student who abuses books will be required to pay for them. Some workbooks may be purchased by the student. Students will be required to pay for any lost text or library books that are checked out to them. Fines will be assessed for library books that are not returned before or on the date due. Report cards may be held until all financial obligations are met.

424. LOCKERS

Lockers are assigned free to students at the beginning of the school year. Lockers are your responsibility, keep them neat and clean. Books and school supplies should be kept in them, not valuables. **Students are responsible for all items in their assigned locker. It is highly recommended that the student secure the items in the locker with a lock. If you place a lock on your locker please give the office an extra key or the combination, otherwise it may be necessary to cut your lock off at your expense.**

425. LOST AND FOUND

All articles or money found should be turned in at the principal’s office, and all lost articles or money should be reported to the principal’s office. At the end the school year of each nine week period, all articles will be properly disposed of.

426. LUNCHESES

A hot lunch program is provided in the cafeteria for the benefit and convenience of both the student and the parent. Students may bring their lunch, but they will be required to eat in the cafeteria. Students are required to stay on campus throughout the lunch period. Students will not be allowed to be checked out for lunch unless parent comes to the school in person and checks their child out. We are a closed campus and will not accept phone calls or notes from parents to check students out for lunch. Price: Student Lunch: \$Free; Adult Lunch: \$5.50

427. DIBBLE HONOR SOCIETY

Students meeting the criteria of Dibble Honor Society will be inducted and recognized on a yearly basis.

428. OBLIGATIONS

Students that have outstanding obligations (money or materials) to the school or school affiliated groups or clubs may not participate in all activities declared as privileges to

students. Examples include but are not limited to participation in extracurricular activities, attendance at school events, attending Prom, and participating in the graduation ceremony.

429. HB 3218

The Federal Every Student Succeeds Act (ESSA), signed into law by President Obama in December 2015, reauthorizes the Elementary and Secondary Education Act and replaces the No Child Left Behind Act of 2001. ESSA restores greater flexibility about federal education policy to states and districts. Please refer to the Oklahoma State Department of Education to learn more.

430. PARKING

Students must register for parking through the high school office. There is a \$5.00 per year parking fee to use the school parking lot(s). Students are urged to observe rules of safety in operating their motor vehicles. Parking space is available on the south side of the high school gym and the north row of middle school parking lot. Students should avoid parking in private driveways or on private property. There will be no sitting in parked cars around the school. The cars will remain parked from the time school starts until school is dismissed unless other arrangements are made with the principal. **Students are not allowed to access their vehicles at any point during the school day without permission from the principal.** No students are to park along the streets. Parking in front of the high school is reserved for visitor parking. Traffic should always move slowly in the parking lot, speed limit is 10 MPH. Students are required to have a driver's license and proof of insurance if they drive a vehicle to school. Violation of any of the above will result in disciplinary action which may result in the suspension of a student's right to drive to school. Improperly parked cars or unauthorized vehicles may be towed at the owner's expense. In order to be approved for a parking permit, students must submit to random drug tests. Any student who fails a drug test, whether random or as the result of reasonable suspicion, may be prohibited from driving to school until the penalty is served and subsequently tests negative for drugs. The school is not responsible for vandalism or other damage occurring on the school lot. **PARK AT YOUR OWN RISK!**

431. PHONES/ELECTRONIC DEVICES/MUSIC DEVICES

The use of cell phones during classroom hours is prohibited. If a cell phone/electronic device/music device is used during class hours without permission of the teacher, the student will face discipline action. Discipline action could include detention, APP, confiscation of the device, and rights relinquished to any device during school hours. If item is confiscated, a parent or guardian must pick up the device. **The school is not responsible for any stolen phones/electronic devices/music devices.**

432. PICTURES

Each year school pictures are taken during first semester. All students must have pictures taken even though they don't intend to purchase them so that the yearbook will be complete. No one is obligated to order or purchase pictures. Pictures ordered must be paid for in advance. All seniors are required to take a picture for the senior panel. For the panel picture students are required to remove all facial piercings and hair color must be a natural hair color.

433. PRIVACY RIGHTS

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school faculties may be opened and examined by school officials at any time and no reason shall be necessary for such search.

434. PROTESTS, DEMONSTRATIONS, OR WALK-OUTS

This type of behavior will not be tolerated. Such activity interferes and disrupts the educational function of the school.

435. REPORT CARDS

Report cards are issued to students each semester. Only semester grades are listed on the student's official school transcript. NOTE: Students will only be given 2 weeks in which to change any "I's" (incomplete) into grades. Students failing to make up incomplete work in time will be given a zero for missing assignments.

436. SCHOOL PUBLICATIONS

Throughout the school year there will be times when we wish to recognize student achievement through various means of publication (i.e. internet, local newspapers, etc.).

If you do not want your child's picture or name to be published in one of these public forums then you must notify the office by September 1st of the current school year. If you enroll after September 1st, then you must notify the office within ten school days.

437. SEVERE WEATHER AND SCHOOL CLOSINGS

Sometimes it is necessary to close school because of severe weather. When this decision is made, it will be announced. Please check the school closing list on the local news channels if you suspect the weather is such as to necessitate school closing. **If you would like to be added to the notification system (Everbridge), please contact the office.** If heavy rains or hail are occurring at dismissal time, students may be held in the building until the intensity of the storm subsides.

Warming Center:

High School students will use the cafeteria before school, but not before 7:35 am, and during lunch as their warming center during cold weather. Students are not allowed in the hallways before school or during lunch as a warming center because this causes mass congestion and a potential safety hazard near a major entrance and exit.

438. SNACK MACHINES

Each teacher will set the policy for his/her class as to whether or not drinks and snacks will be allowed in the classroom. **Students will not be allowed to the vending machines during class time. The school is not responsible for issues with the vending machines and students will use at their own risk.**

439. STUDENT COUNCIL/LEADERSHIP

Dibble Student Council/Leadership students may join by applying with the sponsor. It is a privilege to represent the school; therefore, all participants must be in good standing in all matters regarding grades, attendance, and discipline.

440. TEAMS

All students will be assigned a TEAMS advisor. Various activities and responsibilities will be monitored through the TEAMS programs. Activities include but are not limited to pre-enrollment, locker distribution and clean-out, homecoming activities, and community service projects.

441. TECHNOLOGY CENTER CLASSES

Technology Center classes are scheduled each day in cooperation with the Technology Center in Wayne. Students must be either a junior or senior to enroll in Technology Center classes. Transportation will be provided. Students must have a consent form to drive their vehicle or ride with another student to the Technology Center. Morning Technology Center students will have three classes in the afternoon while at the Dibble campus. Afternoon Technology Center students will have four morning classes at the Dibble campus.

Technology Center hours are as follows:

MORNING: Depart Dibble High School at 7:40 a.m., Return to Dibble High School at 11:40 a.m.

AFTERNOON: Depart Dibble High School at 12:15 p.m., Return to Dibble High School at 4:30 p.m.

**If Dibble High School has a shorten week schedule, students that attend the Technology Center will be required to attend the full week.

442. TOBACCO/NICOTINE

The use of or the possession of tobacco/nicotine in any form is not permitted on the Dibble School campus. This includes paraphernalia, vapor cigarettes, and e-cigarettes. Students using/possessing or distributing tobacco/nicotine (cigarettes or smokeless) will be referred to the office. Violations of the tobacco/nicotine policy will result in disciplinary action; offenses may result in suspension. These rules also apply to all bus rides and school sponsored events, whether home or away.

443. TRANSPORTATION

Bus transportation is a privilege that the school district provides for its students. This privilege may be lost if the student is unwilling to comply with the rules and regulations set forth. All bus riders will have assigned seats as determined by the bus driver. Any damage/vandalism that may occur to the bus will be subject to disciplinary action and/or financial responsibility by bus rider. Cameras will be in place on each bus. If you know you will not be riding the bus on a particular day; notify your driver so that he/she will not make an unnecessary trip or stop for you. Bus drivers are school employees and have complete authority during the time the student is being transported to and from school. Safety is a major concern and should be foremost in everyone's mind. All students who ride the bus are asked to follow safety rules which are presented by the driver, school district, State Department of Education and the State Transportation Division.

444. VISITORS

Students are not allowed to have visitors at school. A visitor is someone that is not currently enrolled in Dibble Public Schools. Outside visitors are not allowed as this distracts students from school efforts and disturbs classes. This also applies to the lunch break. Students are not allowed to talk to persons driving down the street or parked along the road. Violations of this rule will result in disciplinary action. The only exception to this rule will be for former students who are currently enlisted in the armed forces and have made prior arrangements with the principal. **All visitors, including parents/guardians, MUST check into the office upon entering the building.**

445. WEAPONS

Students are not allowed to possess a weapon of any type. This includes the carrying of knives and all kinds of martial arts paraphernalia. If a weapon is discovered on campus, it will be confiscated by an administrator or teacher and the student will be subject to strong disciplinary action including suspension of the remainder of the semester plus the next. If the weapon is a firearm, the suspension will be for no less than one calendar year. Local law enforcement may also be notified.

446. WENGAGE

Students and parents can monitor their grades by using the electronic grade book. (WENGAGE Gradebook) which is accessible on the web. You must have your child's user name and password. If you do not have this information you may e-mail tech@dibble.k12.ok.us or contact the high school office. The website to monitor the grades is www.wengage.com/dibblegradebook/login.aspx.

DISCIPLINE SECTION 500

Good discipline is a necessary part of any student's education. Discipline not properly administered can lead to discontent and misunderstanding between the student, parent, and school. A document of this nature cannot cover every set of circumstances that may be encountered in the diverse and complex social setting of a public school. Therefore, administrators charged with the responsibility of creating and maintaining a physically safe and appropriate learning environment may find it necessary to use options and procedures not covered in these regulations. The policy at Dibble High School is outlined as follows:

501. AUTHORITY OF THE SCHOOL

Students are subject to the authority of the school and its officials when attending any school sponsored activity. This also applies to students as participants and spectators at any out of town school activities. Improper, violent, or unruly conduct may result in being suspended from attending these activities. Teachers have the responsibility to insure a climate conducive to the safety and welfare of students and others in the school. They are further responsible for the learning and social development of students at school teachers is therefore vested with the necessary authority to discharge these responsibilities. It should be understood that any teacher has this authority at any time on school property or at school functions. One of the most serious offenses a student can commit is insubordination to a

teacher, and any such behavior shall be dealt with most severely. Under no circumstances will disrespectful or threatening behavior toward a teacher be tolerated!

General Behavior: The laws of Oklahoma place the school “in loco parentis” (in place of the parent). This means that any student enrolled in the school comes under the protection and guidance of the school administration and teachers. Students, therefore, are subject to the authority and discipline of school personnel. Students should be aware that supervision of conduct is a responsibility of the teaching staff. Behavior which may be detrimental or injurious to self or others cannot be tolerated. Failure on part of the student to follow instructions of any member of the staff may result in disciplinary action.

Students shall not have any reasonable expectations of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property.

502. OKLAHOMA SCHOOL LAWS

The Oklahoma School Law Code, Section 125, page 95, states “The teacher of a child attending a public school shall have the same rights as a parent or guardian to control and discipline such child during the time the child is in attendance or is in transit to or from the school or any other school function authorized by the school district or classroom presided over by the teacher.

- Teachers will handle their discipline problems under the supervision of the building principal.
- Corporal punishment will be administered by the teacher or the principal under strict supervision and guidelines to insure justice for all parties.
- A discipline report shall be filled out and kept on file in the principal’s office for parent reference.
- Parents who do not wish to have their child paddled shall submit in writing to the building principal a letter concerning corporal punishment. Refusal to accept corporal punishment will result in a 3-day suspension.

***DIBBLE SCHOOL BOARD ADHERES TO CORPORAL PUNISHMENT WHEN APPROPRIATE.** (Exception: Doctors statement that student be exempt for medical reasons. Parents letter on file stating their child is not to receive corporal punishment. In accordance with House Bill 1028, school personnel are prevented using corporal punishment on disabled students. The law defines disabilities to include any of the following: autism, deafness, deaf-blindness, emotional disturbance, intellectual disability, learning disabilities, a traumatic brain injury or any speech, language, hearing, visual or orthopedic impairment.)

503. STUDENT CONDUCT

The student’s behavior should be conducive to promoting and maintaining a good learning atmosphere. All students must follow instructions given by any staff member of Dibble Public School. All students should be aware that they represent Dibble School and community when they are on trips of all types. It will be understood that students who are frequent discipline problems are not interested in their own education and are depriving other students of their education. Therefore, such students will be suspended from school.

A. Expectations of Students

Pride is a tradition at Dibble. We are proud of our students, our faculty, and our families. We are proud of the achievements our students accomplish in the various activities offered

by our school. As a student, you become part of this tradition, and you are expected to uphold this tradition as a representative of this school. Students at Dibble are expected to:

- Be considerate of others.
- Be respectful of his/her school building and grounds.
- Try their best in all class work.
- Be cheerful and optimistic.
- Use speech and manners which bring pride to our school
- Be a good sport in all areas of school.

B. Inappropriate Behaviors

- Cheating
- Disruptive behavior in class, hallway, cafeteria, bathroom, or on the school bus.
- Inappropriate language (abusive/vulgar)
- Use and possession of alcohol, drugs, tobacco or related paraphernalia
- Truancy and tardiness
- Inappropriate dress
- Absence from assigned after-school detention
- Refusal to comply with the teacher's instructions or request
- Disrespectful conduct toward peers or teachers
- Repeated failure to perform responsible tasks (homework)
- Public displays of affection
- Refusal to complete assignment requests
- Fighting, assault, vandalism, larceny, arson, extortion.
- Possession of dangerous weapons/objects at school, in transit to and from school, or at any school activity.
- Violating posted classroom rules.
- Harassment, intimidation, or bullying towards school personnel or other students at any time.
- Failure to take book and necessary supplies to class.
- Failure to attend Saturday School.
- Theft
- Creation of false emergencies
- Lack of Academic Effort

This list is not intended to be a complete listing of all possible offenses, but it is a listing of those offenses that we deal with most often. Additionally, administrators shall have the authority to enforce other reasonable disciplinary action that they find warranted by situations not covered in the disciplinary action schedule.

504. POSSIBLE PUNISHMENT

The types of punishment used will depend upon the infraction involved and the number of times the student has broken the regulation. The forms of punishment used may include the following but are not limited to:

- Warning students
- Advising parents
- Removal from the classroom (temporary or permanent)
- Parent conference

- Loss of lunchroom privileges
- Detention (In-school, before school, lunch, or after school)
- Saturday School
- Corporal punishment
- Financial restitution
- Involving law enforcement
- Involving social agencies
- Probation
- Alternative Placement Program
- Suspension (short term or long term)
- Written agreements
- Loss of driving privileges (temporary or permanent)
- Loss of extra-curricular activity privileges (temporary or permanent)
- Any other disciplinary action deemed appropriate by the principal

Students will accept the punishment or be suspended from school until parent or guardian returns with them for a conference with the principal. Additionally, administrators shall have the authority to enforce other reasonable disciplinary action that they find warranted by situations not covered in the disciplinary action schedule.

505. SUSPENSION

The principal shall have the authority to suspend any pupil who is guilty of any behaviors that are believed to be detrimental to the education or safety of the student or his/her classmates. These behaviors may have either been committed while the student was in attendance at school, in transit by school transportation, under school supervision to or from school, at any school function authorized by the school district, or when present at any facility under the control of the school district. *The student may also be suspended if it can be proven that infractions committed away from school and not on school property adversely affect the efficient operation of the school.* The following guidelines have been established by the Dibble School Board in conjunction with the administration in the suspension or expulsion from school. Punishment may be administered by the principal at his discretion. **Any student who receives more than two (2) suspensions during the year will forfeit their privilege to participate in any extra-curricular class activities as well as attend any school sponsored extra-curricular activity.** Under any circumstances, the principal has the right to act on any incident which happens, is about to happen at school, or at any school function, whenever it is deemed necessary.

506. PRODECURES FOR SUSPENSION

SHORT TERM SUSPENSION: The principal or his assistant in charge is authorized to invoke temporary suspension up to ten (10) days when, after investigation it is determined that the presence of the student at the school is disruptive or threatening to the normal educational process. In cases of short term suspension, parents will be contacted immediately by telephone or by written notification. As soon as possible a parent conference will be arranged and conducted to determine if the student should be readmitted to the school. If it is determined that suspension should extend beyond the conference date, the student shall have the right to an evidentiary hearing and an appeal to a local committee of teachers.

LONG TERM SUSPENSION: An evidentiary hearing may be held for all suspensions of more than ten (10) days. The parent or guardian will be notified in person and/or by mail of the suspension of the student and the date and time the evidentiary hearing can be held. A copy of the suspension notification shall be mailed to the parent and filed in the office of the superintendent. The building principal is responsible for conducting the hearing utilizing the following guidelines:

- It will be the responsibility of the building principal to provide facts, witnesses, and evidence to support charges brought against the student and to substantiate these charges by answering any questions submitted by the student.
- The suspension will become effective following the evidentiary hearing, unless as determine by the principal, there is reason to alter the charge and disciplinary action. If the student, upon appeal is found innocent of the charges, he/she will be re-admitted, absences for suspended days will be excused, and ample opportunity to make up work will be provided.

Students suspended will complete their work on Google Classroom or the teacher's chosen online platform. Work is expected to completed by deadlines set forth by teachers in Google Classroom unless arrangements with the teacher have been made. Work that is not completed by assigned deadlines in Google Classroom does not have to accepted by the teacher. Students should not only check Google Classroom but also their student email for communications from teachers.

507. APPEAL FOR SUSPENSION

SHORT TERM SUSPENSION: Short term suspension appeals shall be heard by the district's attendance/suspension appeal committee. The committee has the decision of upholding, reducing, eliminating, or adding to the suspension issued by the Principal.

LONG TERM SUSPENSION:

- A. **FIRST LEVEL OF APPEAL: Superintendent**
Following the evidentiary hearing, any student that has been suspended in excess of ten (10) days will have the right to appeal by making a written request specifying the reason(s) for the appeal to the superintendent of schools within three (3) days of the suspension. The superintendent shall then schedule an appeal hearing and notify the student and his/her parent or guardian in writing as to the time, place and purpose for the hearing. Following the hearing the superintendent shall state, within a reasonable time after the hearing, his or her decision on the suspension.
- B. **SECOND LEVEL OF APPEAL: BOARD OF EDUCATON**
If the student desires to make further appeal, he/she has the right to make a written request to the superintendent of schools requesting a hearing before the Board of Education. The written request shall specify the basis for the appeal. The decision rendered in a hearing conducted by the Board of Education shall become a final decision.

508. ALTERNATIVE PLACEMENT PROGRAM

Alternate Placement Program (APP) may be assigned by the principal as a form of discipline action. Students will have the opportunity to receive full credit on assignments while in APP. Student must have parent/guardian and Principal's approval to opt out of APP. Students that are suspended for not following APP rules will receive double the days of the original or remaining APP days as an Out-Of-School Suspension. Students that are removed or have been allowed to opt out of APP will receive zeros on all assignments. This is due to the fact that the absences are considered "unexcused". Students who are assigned APP should report to the office by 7:55 a.m. or earlier. Students assigned are allowed to eat breakfast beforehand but should not be socializing on campus before school. In some cases, students may be placed in Alternate Placement Program (APP) for suspendable offense. **APP is not an appealable punishment.**

APP Rules

1. Absolutely no talking or communicating.
2. Absolutely no sleeping.
3. Absolutely no cell phones or electronic devices.
4. Students must continually work on academically related tasks.
5. Excluding scheduled restroom breaks, students may not leave the room or their assigned seat for any reason.
6. Students must face forward at all times and sit properly in their chair.
7. Absolutely no food, drinks, or gum.
8. Students may perform community service equal to one class period.
9. In the event that a student completes all assignments, he/she will have the option of reading an appropriate book or copying pages from a dictionary.
10. In the event that a student feels the need to speak, he/she will raise their hand until addressed by the APP monitor.
11. Students will not be allowed to visit the lunchroom during their lunch period. However, the student will be provided a lunch in the APP room. The student may bring a lunch to eat during the designated time only.
12. Students that are tardy or have an unexcused absence while in APP will receive additional day(s).
13. Student receiving excused absences while in APP will still be required to complete all materials within the assigned amount of time.
14. No notes to or from other students are to be written, read, passed, or seen while in APP.
15. Students are not to write, mark, or draw on the walls, desks, or chairs while in APP.
16. **Students may not participate or attend any school activity for the duration of the APP or suspension.**

APP EXPRESS: Teachers will have the option of sending a misbehaved/disruptive student to the APP room for the hour in which the misbehavior/disruption has occurred. Students will be sent to the APP room with notification of misbehavior and all work due for the day and/or the next day. That same notification will be sent to the Principal's office after that hour concludes. If a student is sent to APP "Express" multiple times and/or in multiple hours that student may be subject to more decisive actions at the

Principal's discretion. A student that is assigned APP Express will not lose the right to participate or attend school activities. However, if the Principal decides to take more decisive action, they may choose to prohibit students from extra-curricular activities.

SCHOOL POLICIES SECTION 600

The following policies have been adopted by the Dibble Board of Education.

601. STUDENT DRUG TESTING POLICY

In an effort to protect the health and safety of its students from illegal and/or performance-enhancing drug use and abuse, the Dibble Board of Education has adopted the following policy for drug testing of students. Activity students will be tested, as well as any other student who voluntarily wishes to be tested.

STATEMENT OF PURPOSE AND INTENT:

Although the Board of Education, administration, and staff desire that every student in the Dibble Public School District refrain from using or possessing illegal drugs, district officials realize that their power to restrict the possession or use of illegal and performance-enhancing drugs is limited. Therefore, this policy governs performance-enhancing and illegal drug use by students participating in certain extra-curricular activities. The sanctions imposed for violations of this policy will be limitations solely upon the opportunity of any student determined to be in violation of this policy to a student's privilege to participate in extra-curricular activities. Provided, further, that any student who does not participate in any of these activities may voluntarily consent to being tested on a random and a reasonable suspicion basis, with permission of a parent, legal custodian or legal guardian. This would allow parents and guardians to be notified as to a potential drug problem, and enable them to seek help. No suspensions from school or academic sanctions will be imposed for violations of this policy if testing is parent requested or voluntarily done. This policy supplements and complements all other policies, rules, and regulations of the Dibble Public School District regarding possession or use of illegal drugs. Participation in school-sponsored interscholastic extra-curricular activities at the Dibble Public School District is a privilege. Students who participate in these activities should be respected by the student body as well as the school district and the community they represent. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents and their school to see the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs. The purposes of this policy are five-fold:

1. To educate students of the serious physical, mental and emotional harm caused by illegal drug use.
2. To alert students with possible substance-abuse problems to the potential harms that drug use poses for their physical, mental, and emotional well-being and offer them the privilege of competition as an incentive to stop using such substances.
3. To ensure that students adhere to a training program that bars the intake of illegal and performance-enhancing drugs.

4. To prevent injury, illness, and harm for students that may arise as a result from illegal and performance enhancing drug use.
5. To offer students practices, competition and school activities free of the effects of illegal and performance-enhancing drug use.

Illegal and performance-enhancing drug use of any kind is incompatible with the physical, mental, and emotional demands placed upon participants in extra-curricular activities and upon the positive image these students project to other students and to the community on behalf of the Dibble Public Schools. For the safety, health and well-being of students in extra-curricular activities the Dibble Public School District has adopted this policy for use by all participants in interscholastic extra-curricular activities in grades 6th - 12th.

I. DEFINITIONS

"Activity students" means a member of any middle school or high school Dibble Public School District sponsored extra-curricular organization that participates in interscholastic competition. This includes any student who represents Dibble Schools in the following extra-curricular activities in inter-scholastic competition, including FFA, FCCLA, Academic Bowl Team, Band, Vocal Music, Drama, Cheerleaders, and Athletics. "Activity student" will also include all students who drive onto our campus or purchase a parking permit.

"Drug use test" means a scientifically substantiated method to test for the presence of illegal or performance-enhancing drugs or the metabolites thereof in a person's urine.

"Random selection basis" means a mechanism for selecting activity students for drug testing that:

- Results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected, and
- Does not give the school district discretion to waive the selection of any activity student selected under the mechanism.

"Illegal Drugs" means any substance which an individual may not sell, possess, use, distribute or purchase under either federal or Oklahoma law. "Illegal drugs" includes, but is not limited to, all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substance Act, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. "Illegal drugs" also includes alcohol, tobacco products, and vapes.

"Participating student" means any student participating in the Dibble Public Schools drug-testing program that is the subject of this Dibble Public Schools Drug Testing Policy.

"Performance-enhancing drugs" include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term "performance-enhancing drugs" does not include dietary or nutritional supplements such as vitamins, minerals and proteins, which can be lawfully purchased in over-the-counter transactions.

"Positive" when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance-enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.

"Reasonable suspicion" means a suspicion of illegal or performance-enhancing drug use based on specific observations made by coaches, administrators, sponsors or teachers. Suspicions may be based on subtle changes in the appearance, speech, or behavior of a student; the reasonable inferences that are drawn from those observations; and/or information of illegal or performance-enhancing drug use by a student supplied to school officials by other students, staff members or patrons. In order for a student to be referred for testing on "reasonable suspicion," his or her activity sponsor, (or one of his/her teachers) and at least two building administrators must agree to the reasonable suspicion. The name and identity of students would not be made public. Suspicions might include overtly recognizable signs of present illegal drug use, such as a perceptible odor of drugs or alcohol or the erratic behavior reasonably attributable to illegal drug or alcohol use. Instances such as these would subject the student to ordinary disciplinary action apart from this policy.

II. PROCEDURES

Each student shall be provided with a copy of the "Student Drug Testing Consent Form" which shall be read, signed and dated by the student, parent or custodial guardian and coach/sponsor before such student shall be eligible to practice or participate in any extra-curricular activities. The consent requires the student to provide a urine sample: (a) when the student is selected by the random selection basis; (b) at any time when there is reasonable suspicion to test for illegal or performance-enhancing drugs. If oral swab or other acceptable testing methods prove to be accurate, economical and accessible, they may be utilized as well. No student shall be allowed to practice or participate in any extra-curricular activities involving interscholastic competition unless the student has returned the properly signed "Student Drug Testing Consent Form. All "Activity Students" may be required to provide a sample before the student can participate in an extra-curricular activity covered under this policy. A student who moves into the district after the school year begins may have to undergo a drug test before they will be eligible for participation in any extra-curricular activity. Drug use testing for students will also be chosen on a random selection basis monthly from a list of all participating students. The Dibble Public School District will determine a monthly number of student names to be drawn at random to provide a urine sample for drug use testing for illegal drugs or performance-enhancing drugs. In addition to the drug tests required above, any participating student may be required at any time to submit to a test for illegal or performance-enhancing drugs or the metabolites thereof when an administrator, coach or sponsor has reasonable suspicion of illegal or performance-enhancing drug use by that particular student. Any drug use test will be administered by or at the direction of professional laboratory chosen by the Dibble Public School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing. All aspects of the drug use-testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum

degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. The specimen will be collected in a private restroom. The principal/athletic director shall designate a coach, sponsor, or school employee to help monitor. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal/athletic director, who will then determine if a new sample should be obtained. In the case of a positive test result, the student may submit a list of medication(s) taken in the preceding 30 days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the 24 hours following any drug test. The medication list will be submitted to the lab in a sealed and confidential envelope. An initial positive test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing this procedure is positive for the presence of an illegal drug or the metabolites thereof. Student records will be retained until the end of the school year.

III. CONFIDENTIALITY

The laboratory will notify the principal of any positive test. To keep the positive test results confidential, the principal will only notify the athletic director, student, head coach/sponsor, and the parent or custodial guardian of the student of the results. The principal will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal/athletic director or to the lab. The Dibble Public School District will rely on the opinion of the laboratory that performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance enhancing drug. Test results will be kept in files separate from the student's other educational records, shall be disclosed only to those school personnel who have a need to know, and will not be turned over to any law enforcement authorities. These records will be destroyed upon graduation or permanent withdrawal from Dibble School.

IV. APPEAL

A "participating student" who has been determined by the principal to be in violation of this policy shall have the right to appeal the decision to the superintendent or his/her designee(s). Such request for a review must be submitted to the superintendent in writing within five calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extracurricular activities until the review is completed. The superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the superintendent's decision will be provided and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the superintendent that shall be final and non-appealable.

V. CONSEQUENCES

Any "activity student" who test positive in a drug test under this policy shall be subject to the following restrictions:

- A. For the First Offense: The parent/guardian will be contacted and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be setup with the student, parent/guardian, and principal concerning the positive drug test. The student will be suspended from one day of formal competition. The student will be under punishment from the head coach/sponsor for eight days. All coaches/sponsors must have a written policy outlining their punishment(s) for the offense. In order to be reinstated for participation in extracurricular activities following the suspension the student and parent/guardian must show proof that the student has received a minimum of two hours of drug counseling from a qualified drug treatment program or counseling entity. The school district will not be responsible for any cost associated with first offense counseling or treatment. Additionally, the student must voluntarily submit to a second drug test to be administered within 15 days in accordance with the testing provisions of this policy. After the initial 15 days, a re-test must be administered and the result must be clean or determined to be at a substantially lower level. After the first offense, the student will automatically be included with the next two groups of random testing. Should the parent/student not agree to these provisions, then consequences listed in this policy for the conditions will be imposed. These restrictions and requirements shall begin immediately, consecutive in nature, unless a review appeal is filed following receipt of a positive test. Provided, however, a student on his/her own volition informs (self-refers) to the athletic director, principal, or coach/sponsor of usage before being notified to submit to a drug use test will be allowed to remain active in all activities covered under this policy. Such student will, however, be considered to have committed his/her first offense under the policy, be required to receive a minimum of two hours of drug counseling from a qualified drug treatment program or counseling entity and will be required to re-test as would a student who has tested positive. The student will be allowed to self-refer only once during the time he/she spends in the Dibble School District.
- B. For the Second Offense (Same School Year) The student shall be suspended from participation in all activities covered under this policy for 20 school days, and must show proof that the student has received a minimum of four hours of substance abuse education/counseling from a qualified drug treatment program or counseling entity. The school district will not be responsible for any costs associated with second offense counseling or treatment. Parents should consider seeking additional assistance, including the possibility of drug treatment centers. School officials will help expedite this procedure, if student and parents determine it necessary. The student may not participate in any meetings, practices, scrimmages or competitions during this period. The student will be randomly tested monthly for the remainder of the current semester and the following semester. The time and date will be unknown to the student and determined by the principal/athletic director or designee. Driving privileges onto campus will be suspended for the remainder of the school year.

- C. For the Third Offense (Same School Year) At this point the student will face complete suspension from participation in all extra-curricular activities including all meetings, practices, performances, and competition for the remainder of the school year plus the following semester. Parents should strongly consider additional assistance from outside sources, including, but not to be limited to, the possibility of drug treatment centers. The school district will not be responsible for any costs associated with third offense counseling or treatment. School officials will cooperate to help expedite this procedure, if the student and parents determine it is necessary.

VI. REFUSAL TO SUBMIT TO DRUG USE TESTING

A participating student who refuses to submit to a drug test authorized under this policy shall not be eligible to participate in any activities covered under this policy, including all meetings, practices, performance and competitions for the remainder of the semester and the following semester. Additionally, the student shall not be considered for any interscholastic activity honors or awards given by the school.

DIBBLE PUBLIC SCHOOL IS COMMITTED TO COOPERATING WITH PARENTS/GUARDIANS IN AN EFFORT TO HELP STUDENTS AVOID ILLEGAL DRUG USE. THE DIBBLE PUBLIC SCHOOL DISTRICT BELIEVES ACCOUNTABILITY IS A POWERFUL TOOL TO HELP SOME STUDENTS AVOID USING DRUGS AND THAT EARLY DETECTION AND INTERVENTION CAN SAVE LIVES.

602. SUBSTANCE AND DRUG ABUSE POLICY DIBBLE HIGH SCHOOL

Dibble Public School recognizes the need for a comprehensive drug and substance abuse program. Realizing the use and abuse of drugs and alcohol by students has become a local, state and national problem; and recognizing that the local school system is responsible for maintaining an environment in which students are protected from drugs, and drug related activities, Dibble Schools forbids the use, possession, evidence of prior use, sale and/or distribution of drugs, alcohol and drug paraphernalia while on school property, or while involved in school activities (except as medically prescribed). A student may be referred to the principal's office after demonstrating one or more of the following behaviors:

- Sleeping in class
- Drowsy
- Slurred speech
- Poor general health
- Abnormal behavior
- Odor of smoke or alcohol
- Inability to concentrate
- Wearing jewelry or clothing that promotes drugs, alcohol, or tobacco use.
- Possession of alcohol, tobacco, illegal drugs, or prescription drugs.

A trained employee (principal) may check the neurological function by means of a simple eye test. If neurological dysfunction is suspected, regardless of the cause, the parent or guardian will be contacted immediately. The above behavior, as well as the eye test, may be sufficient probable cause to search for illegal drugs, drug paraphernalia, or weapons in

the students clothing, locker or automobile. When the evidence of illegal drug use is suspected or apparent the student must take a urine test at expense of school.

603. POSSESSION OF ILLEGAL DRUGS (INCLUDING PRESCRIPTION DRUGS, ALCOHOL, OR INVOLVEMENT IN DRUG ACTIVITY.)

The parent of the student will be contacted immediately and the police will be contacted.

FIRST OFFENSE: based upon the evidence, the principal will choose between one of the following two options:

- Ten-day out-of-school suspension. Student must receive drug counseling in the amount of ten documented hours at the expense of the student. The parent or guardian must agree to monthly drug testing of the student for a period of one year from the date of the incident.
- Subject to out-of-school suspension for the remainder of the current semester, plus the succeeding semester. Ten hours of documented drug counseling at the expense of the student. Parent or guardian must agree to random drug testing of the student for a period of one year from the date of the incident.

SECOND OFFENSE:

Student will be suspended out-of-school for the remainder of the current semester, plus one semester. Students must receive drug counseling in the amount of ten documented hours at the expense of the student. The parent or guardian must agree to monthly drug testing of the student for a period of year from the date of re-entry.

604. POSSESSION OF OVER-THE-COUNTER DRUGS

Students should not keep over-the-counter drugs in their possession. All items should be checked into the office. All medication must be in original packaging with the student's name on it. The office will NOT disperse medication to students unless these guidelines are followed and will NOT provide medication. Students are NOT allowed to distribute these types of medications to other students.

FIRST OFFENSE: Parents will be contacted immediately. A warning will be issued to the student. Policy for having medication on campus will reviewed at this time.

SECOND OFFENSE: Parents will be contacted immediately. Student will be placed in the Alternative Placement Program for a period of one week.

605. DISTRIBUTION/POSSESSION OF ILLEGAL AND PRESCRIPTION DRUGS

FIRST OFFENSE: Suspension from school for up to nine weeks.

SECOND OFFENSE: Suspension for the remainder of the semester plus the following semester.

* In both cases local law enforcement personnel will also be notified.

606. STUDENTS UNDER THE INFLUENCE OF ALCOHOL, DRUGS, CONTROLLED DANGEROUS SUBSTANCES OR NON-PRESCRIBED DRUGS

Parents will be contacted immediately. Police will be contacted.

FIRST OFFENSE: based upon the evidence, the principal will choose between one of the following two options:

- Ten day out-of-school suspension. Student must receive drug counseling in the amount of ten documented hours at the expense of the student. Parent or guardian must agree to monthly drug testing of the student for a period of one year from the date of the incident.
- Student will be suspended out-of-school for the remainder of the current semester, plus one semester. Students must receive drug counseling in the amount of ten documented hours at the expense of the student. The parent or guardian must agree to monthly drug testing of the student for a period of year from the date of re-entry.

SECOND OFFENSE:

- Student will be suspended out-of-school for the remainder of the current semester, plus one semester. Students must receive drug counseling in the amount of ten documented hours at the expense of the student. The parent or guardian must agree to monthly drug testing of the student for a period of year from the date of re-entry.

607. PRESCRIPTION MEDICATION

ALL PRESCRIPTION DRUGS WILL BE KEPT IN AND DISTRIBUTED THROUGH HIGH SCHOOL OFFICE!

All medication should be turned into the office in original packaging with the student's name and dosage labeled on it. The office is not responsible to remind students to take medication dropped off in the office. It is the responsibility of the student to take medication at appropriate time and if needed, pick up prescription at the end of the day. Students are NOT allowed to distribute these types of medications to other students. With certain medications such as inhalers, the principal can make an exception to the rule and allow the student to keep the prescription on them.

608. BUS POLICY

Dibble Public School and the Board of Education believe that riding a school bus is a privilege, a privilege that Dibble Public Schools and the Board of Education may remove and/or revoke for not abiding by state and local district bus rider rules.

SCHOOL LAWS OF OKLAHOMA: SECTION 170 – TRANSPORTATION OF PUPILS

- Any school district may provide transportation for any child who is participating in any pre-kindergarten or early childhood program operated by the school district or any child who is participating in any head start program offered within the school district.
- Any school district may provide transportation for each student who should attend any public elementary or secondary school when, and only when, transportation is necessary for accomplishment of one of the following purposes:

1. To provide adequate educational facilities and opportunities which otherwise would not be available.
 2. To transport students whose homes are more than a reasonable walking distance, as defined by such student, provided, that no state funds shall be paid for the transportation of a student whose residence is within one and one-half (1-1/2) miles from the school attended by such student. (70-9-101)
- District Buses cannot be used to transport students to parochial school. August 9, 1957
 - Board of Education cannot transport pupils to an Opportunity Center not supported by public funds, unless part of district's education program. May 30, 1972
 - School District has duty to provide a reasonably safe bus stop where Children can wait for bus with reasonable safety.640 P. 2d 1000

**DIBBLE PUBLIC SCHOOLS RULES/ REGULATIONS/ DISCIPLINE
PROCEDURES STUDENT TRANSPORTATION RULES AND REGULATIONS**

- A. PREVIOUS TO LOADING---- students should:
1. Be on time at the designated school bus stops --- keep the bus on schedule.
 2. Stay off the road at all times while waiting for the bus.
 3. Wait until the bus comes to a complete stop before attempting to enter.
 4. Be careful in approaching bus stops.
 5. Do not move toward the bus at the school loading zone until the bus has been brought to a complete stop.
 6. Respect people and their property while waiting on the bus.
 7. Receive proper school official authorization to be discharged at places other than the regular bus stop.
- B. WHILE ON THE BUS----students should:
1. Keep all parts of the body inside the bus.
 2. Refrain from eating and drinking on the bus.
 3. Refrain from the use of any form of tobacco, alcohol, or drugs.
 4. Assist in keeping the bus safe and clean at all times.
 5. Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident. (The life you save may be your own).
 6. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc., must be paid for by the offender.
 7. You should never tamper with the bus or any of its equipment.
 8. Maintain possession of books, lunches, or other articles, and keep the aisle clear.
 9. Help look after the safety and comfort of small children.
 10. Do not throw objects in or out of the bus.
 11. Remain in your seat while the bus is in motion.
 12. Refrain from horseplay and fighting on the bus.
 13. Be courteous to fellow pupils and the bus driver.
 14. Remain in the bus during road emergencies except when it may be hazardous.
 15. Remain quiet when approaching a railroad crossing stop.

- C. AFTER LEAVING THE BUS---students should:
1. Go at least ten (10) feet in front of the bus, stop, check traffic, wait for the bus driver's signal, then cross the road.
 2. Go home immediately, staying clear of traffic.
 3. Help look after the safety and comfort of small children.
- D. The above rules and regulations should apply to all trips under the school sponsorships. Sponsors should be appointed by the school officials.

DISCIPLINE PROCEDURES:

All school bus drivers for Dibble Public Schools have the authority to maintain control and discipline for their bus. Bus drivers will admonish students whose behavior is inappropriate while riding, loading/unloading, or waiting for the bus. The driver will then complete a "School Bus Incident Report" for the student to take home to his/her parents. Disciplinary action will be at the discretion of the principal and be based upon the seriousness of offense and frequency of occurrence.

609. CLUB/GANG ACTIVITY POLICY

It is the policy of Dibble Public Schools that membership in secret fraternities or sororities, or in other clubs or gangs not sponsored by Dibble Public Schools, established agencies or organizations, is prohibited. Gangs, or groups, which initiate, advocate, or promote activities which threaten the safety or well-being of persons or property on school grounds or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti, or the presence of apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute which indicates or implies membership of affiliation with such a group, presents a clear and present danger to the school environment and educational objectives of the community are forbidden. Incidents involving initiations, hazing, intimidation, and/or related activities of such group affiliations which are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students are prohibited. Any student wearing, carrying, or displaying gang paraphernalia, or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participation in activities which intimidate or affect the attendance of another student will be subject to disciplinary action including suspension and expulsion.

610. FERPA POLICY

STATEMENT OF RIGHTS: Parents and eligible students have the following rights under the Family Educational Rights and Privacy Act (FERPA) and this policy.

- The right to inspect and review the student's education record.
- The right to exercise a limited control over other people's access to the student's education record.
- The right to seek to correct the student's education record in a hearing if necessary.
- The right to report violations of the FERPA to the Department of Health, Education and Welfare.
- The right to be informed about FERPA rights.

All rights and protections given parents under the FERPA and this policy transfer to the student when he or she reaches age 18 or enroll in a post-secondary school. The student then becomes an “eligible student”.

611. PROCEDURE TO INSPECT EDUCATION RECORDS

Parents of student and eligible students (students who have reached the age of 18) may inspect and review the student’s education records upon request. In some circumstances it may be mutually more convenient for the record custodian to provide copies of records. See the schedule of fees for copies below. Since a student’s records may be maintained in several locations, the principal will offer to collect copies of records or the records themselves from locations, other than a student’s school so they may be inspected at one site. Parents or eligible students should submit to the student’s school principal a written request which identifies as precisely as possible the record or records he or she wishes to inspect. The principal (or other custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged (copies, at the exact location, or records brought to a single site). The principal (or other custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt to the request for access. If for any valid reason such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student’s education record, the Dibble School District will arrange for the parent or eligible student to obtain copies of the records. When a record contains information about students other than a parent’s child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

612. FEES FOR COPIES OF RECORDS

The Dibble School District will not deny parents or eligible student any rights to copies of records because of the following published fees. Where the fee represents an unusual hardship, it may be waived in part or entirely by the record custodian. However, the district reserves the right to charge for copies such as transcripts it forwards to potential employers or to colleges and universities for employment or admissions purposes. The school district may deny copies of records (except for those required by the FERPA) in the following situation:

- The student has unpaid financial obligation to the school.
- There is an unresolved disciplinary action against the student which warrants the denial of copies.

The FERPA requires the school district to provide copies of records:

- When the refusal to provide copies effectively denies access to the record by a parent or eligible students.
- At the request of the parent or eligible student when the school district has provided the records to third parties by the prior consent of the parent or eligible student.
- At the request of the parent or eligible student when the school district has forwarded the records to another school where the student seeks or intends to enroll.

The fee for copies provided under the FERPA may not include the costs for search and retrieval. This fee will be from no cost to ten cents per page. (Actual copying cost less hardship factor). The fee for all other copies such as copies of records forwarded to third parties with prior consent or those provided to parents as a convenience will be from ten cents to thirty-five cents per page (actual search, retrieval, and copying cost plus postage if that is involved.)

613. CIVIL RIGHTS CERTIFICATE

Assurance of compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975. The applicant provides this assurance in consideration of and the purpose of obtaining Federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts or other Federal financial assistance to education program or activities from the Department of Education.

The applicant assures that it will comply with:

- Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000 et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving Federal financial assistance.
- Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance.
- Title IX of the education Amendments of 1972, as amended, 29 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs or activities receiving federal financial assistance.
- The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance.
- All regulations, guidelines and standards lawfully adopted under the above statutes by the United States Department of Education.

The applicant agrees that guidelines with this Assurance constitutes a condition of continued receipt of Federal financial assistance and that is binding upon the applicant, its successors, transferees and assignees for the period during which such assistance is provided. The applicant further assures that all contractors, sub grantees or other with whom it arranges to provide services or benefits to its students or employees in connection with its education programs or activities are not discriminating in violation of the above statutes, regulations, guidelines and standards against those students or employees. In the event of failure to comply the applicant understands that assistance can be terminated and the applicant denied the right to receive further assistance. The applicant also understands that the Department of Education may at its discretion see a court order requiring compliance with the terms of the Assurances or seek other appropriate judicial relief.

The person or persons whose signature(s) appear(s) below

August 2024

Damon Garner

Date

Authorized Official

Name of Applicant

City, State, Zip Code

614. BULLYING AND HARASSMENT PREVENTION POLICY

It is the policy of this school district that harassment of students by other students, personnel, or the public will not be tolerated. No student or district employee shall participate in or be members of any secret organization on school property or at any school-related event. For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating subject to the sanctions of the school district. No student in this district will be subject to hazing, harassment or any other form of persecution by any student or employee at school or on school-sponsored activities. District employees shall take necessary and appropriate disciplinary action toward any student or employee who violates this policy. This policy is in effect while the students are on school grounds, in school transportation, or attending school-sponsored activities, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district.

Harassment exist when an individual student or an unorganized group of individuals who use(s) rough practical jokes or cause(s) a student to perform meaningless, difficult or humiliating tasks. Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, “harassment, intimidation, and bullying” means any gesture, written or verbal expression, or physical act that a reasonable person should know will harm another student, damage another student’s property, place another student in reasonable fear of harm to the student’s person or damage to the student’s property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school’s educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical act. Such behavior is specifically prohibited.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one’s grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment;
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

The district in its Safe School Committee, pursuant to 70 O.S.24-100, shall address prevention of and education about harassment, intimidation and bullying behavior by students.

References 210.S. 1190 (Section 826, School Laws of Oklahoma) Amended by SB 129, 1995 Legislative Session O.S. 24-100

615. STUDENT DISCIPLINE for THREATENING BEHAVIOR

Threatening behavior, bullying, or harassment is defined as an activity which portrays that another person, persons, or property may or will be harmed or killed.

Any student exhibiting threatening behavior either verbally, in written form, or by gesture toward another student or school personnel or others while under school supervision shall be subject to the following:

1. The student will be referred immediately to a site administrator or his/her designee for intervention.
2. The administrator will gather and evaluate incident information and either (a) document the incident and place the student on a five-day probationary period, or (b) implement the following intervention procedure:
 - A. The student may be subject to an immediate suspension.
 - B. The student's parent(s)/guardian will be notified.
 - C. Law enforcement shall be notified if the offense has any element of criminal nature.
 - D. A conference may be required with the parent(s)/guardian, student, school officials, and others as deemed necessary. ("Others" may include, but not be limited to, the following: police, Multi-County Youth Services, Office of Juvenile Affairs, Department of Human Services, and Child Welfare.) The conference shall take place as soon as possible.
 - E. The student may be required to attend counseling with an appropriate counseling agency as determined by the school. The counseling agency will make recommendations to the school concerning the student's reentry to school.
 - F. A conference may be held with the site school counselor, an administrator, and the student prior to the student's re-entry to school. If it is determined that the student may not return to school, further counseling and/or alternative placement will be implemented. The student will be re-evaluated at a later date as

determined by the school.

Any student who has been previously disciplined for threatening behavior is subject to alternative placement or suspension if the offense is repeated. The alternative placement or suspension shall not exceed the remainder of the current semester and the succeeding semester.

A site administrator shall file a report on any student disciplined under this policy and send the report to the superintendent.

616. HOMECOMING/ROYALTY POLICIES

Football Homecoming:

Candidates will include football players, football managers, cheerleaders, and band members. These groups will vote on one prince and princess candidate from each grade 9th – 11th. These groups will also vote on (3) King and queen candidates.

Whoever wins prince and princess will not be eligible to be a candidate for prince or princess again, but may be a candidate for king or queen.

If there happens to be no senior candidates for king or queen due to a lack of numbers, then the underclassmen will be voted on as the king or queen. An underclassman king or queen winner may be a candidate again their senior year.

Ineligible students, and students that have been suspended, will be excluded from the list of candidates to be voted on.

If a student does not want to be a candidate, the next highest votes will be the candidate.

The student body (9th – 12th) will vote for football prince/princes and king/queen winners.

All voting will be done electronically. This will be arranged by the administration.

Basketball Homecoming:

Basketball homecoming policy will be the same as football's homecoming policy with the exception of who the candidates are. Candidates will be the basketball players and basketball managers.

Mr. and Ms. DHS:

High School Staff will nominate senior males and senior females for Mr. and Ms. DHS. The student body (9th – 12th) will vote electronically on those that were nominated.

School website:

www.dibbleps.org